

HPE PAC Meeting Minutes – June 10, 2026, 2:30 pm

1. Approval of May Minutes

- Read by Brittany Gee

2. Principal's Report – *Shelly Cull*

- See [HPE website](#).

3. Treasurer's Report – *Amanda Shaw*

- General Account: \$34,160.09 (adjusted \$24,741.09)
 - Funds Withheld:
 - \$7,000: Askews gift cards
 - \$700 Ufli science curriculum – motioned
 - \$500 Hot Dog Day – motioned
 - \$200 PAC Plaque – motioned
 - \$300 Grade 5 BBQ
 - \$350 End of Year Teacher Treat - motioned
 - \$369.00 MunchaLunch Renewal - motioned
- Gaming Account: \$1,208.37 (adjusted \$458.37)
 - Funds Withheld:
 - \$700 Fun Day at The Park – motioned
 - \$50.00 Triathlon Freezies – motioned
 - Grant application is sent to BC Government, once approved school given \$20 per student in October. Must be used for non-curricular expenses.
 - Any fundraising requiring a gaming licence is deposited into the gaming account. All other fundraisers go into general account.
 - Athletics
 - Only 2 classes use it. Would PAC consider dividing the money typically spent on Athletics between the classes for other uses?

4. Subcommittee Reports

- **Hot Lunch – Brittany Gee**

- MunchaLunch Master Admins will be changed to Andrea Campbell, Tamara Versteeg
 - Brittany Gee will stay on as Admin to help if needed at the beginning of the school year.
- MunchaLunch annual renewal fee of \$369 is due.

➤ *Motion for \$369 from general account for Munchalunch renewal, 1st Amanda, 2nd Tamara, motion passed.*

- **Askews – Amanda Shaw**

- Askews gift cards available. Tamara will be selling them next school year.

- **Scholastics – Emily Huxter**

- Book Fair November 23-27, 2026.

- **Playground – Kelsey Wagner**

- No update.

5. Fundraisers

- **Past**

6. Current Business

- **Hot Dog Day (Friday June 12th)**

- Volunteer to remove casing from hot dogs and bottle the ketchup?
 - Kelsey
- Askews donated \$100 worth of watermelon.
- Need volunteers.

- **Fun Day June 22nd**

- Require 15-20 volunteers.
- 8 stations.
- Freebies purchased.
- Double bouncy slide this year.
 - Different company this year, will be more expensive than planned.

- *Motion for another \$300 out of gaming account for bouncy slide, 1st Julie 2nd Tamara, motion passed.*

- **IPE Parking**

- Sept 2 – Sept 6.
- Will be a QR code for volunteer sign up on Sign Up Genius.
- Email will go out to ask for volunteers.

- *Motion to sign the IPE parking contract, 1st Julie, 2nd Tamara, motion passed.*

- **Teacher/Staff Leaving HPE**

- Tentatively: Olivia Johnson, Vivian Jacobs, Emily Ricard, Stephanie Polin, Amanda Fehr, Erin Reid.
- \$50 gift card from The Clove

- *Motion for \$300 out of general account for gifts, 1st Julie, 2nd Kelsey, motion passed.*

- **End of Year Teacher Treat/Lunch, June 25th**

- Kristy will set up before lunch time.

7. **New Business**

- **Back to School BBQ, 26/27**

- September 24th
- Askews items will need to be ordered in August: precooked burgers, cheese, tomatoes, lettuce, onions, buns.

- **Davison Orchard Fundraiser**

- Will sign up to run fundraiser in September.

- **Babysitters**

- *Motion to pay \$30 out of general account to Audrey Shaw for babysitting, 1st Julie, 2nd Tamara, motion passed.*

- **Incumbent PAC Executive Gifts**

- Ideas for gifts?

- *Motion for up to \$600 out of general account for gifts, 1st Kelsey, 2nd Stephannie, motion passed.*

- **Tables**

- The 5 tables currently used by PAC are Julie's and she will be taking them home.
- PAC will need to purchase replacements.
- *Motion for up to \$400 out of general account for 5 tables, 1st Kelsey, 2nd Tamara, motion passed.*
- **Fundraising Ideas**
 - Mabel's Labels
 - *Motion to sign up for Mabels Labels fundraiser, 1st Kelsey, Tamara, motion passed.*
 - HPE PAC has a Co-op number, listed above door inside gas station. As anyone can use.
- **Questions**
 - Annelise:
 - Can PAC solicit email addresses from parents at pick up time to recruit volunteers?
 - Email volunteer requests to volunteers only? List of approved volunteers?
 - a. Shelly will look into it. Discuss in fall.

Next Meeting – TBD

Meeting Adjourned at 3:51 pm

Babysitter: Audrey Shaw