

## HPE PAC Meeting Minutes – May 8, 2024, 2:30 pm

### 1. Approval of April Minutes

- Read by Brittany Gee.

### 2. Principal's Report – Mrs. Sandberg on behalf of Mr. Ellis

- **Staffing:** The following staff members are on temporary contracts that will finish at the end of the school year: Mr. Dolman, Ms. Abbott, Ms. Calso and Ms. Senne (LRT). Also one CEA retirement. Fromal staffing has not been received, so there may be more to come.
- **Swimming:** Will begin May 21<sup>st</sup>. No lessons due to lack of instructors.
- **Events:** Track and Field is starting, will send a team to the District Track Meet in June. Mr. Byrnes is running the school Triathlon, on June 7<sup>th</sup>. We have two flag football teams participating in a tournament May 22<sup>nd</sup> at SMS.
- **Kindergarten Orientation:** Thursday, May 30<sup>th</sup> is the annual Kindergarten Orientation. If you know of any parents of kindergarten age children not yet registered, please encourage them to do so.
- **School Configuration:** Due to decrease in numbers, we will only have 14 divisions in September instead of 15. This could change in September if enrollment increases. Student placement will not occur until the first week of school due to fluctuating class configurations.

### 3. Treasurer's Report – Amanda Shaw

- General Account: \$38,695.84 (adjusted \$23,543.84)
  - Funds Withheld
    - \$7,000 for Askews Gift Cards
    - \$7,000 for concrete slabs
    - \$125 Kalf – wish list motion
    - \$350 Myhre/Sandberg item – motion
    - \$400 Retiring Staff Gifts - motion
  - Cheques pending
    - \$277.00 Canuck Place Children's Hospice for bake sale

- Gaming Account: \$2,902.40 (adjusted \$2,664.50)
  - Funds Withheld
    - None
  - Cheques Pending
    - \$237.90 SD83 Fieldtrip busing - kindies

#### 4. Subcommittee Reports

- **Hot Lunch** – *Brittany Gee*
  - Soupermeals - In discussion with the SD and SFAS to determine what availability looks like for next year. Important factors are SD funding and SFAS volunteers and capacity.
    - a. Will be able to continue with biweekly.
    - b. Waiting to hear from SD about potential to increase days.
  - Gluten free crackers have been working well.
- **Askews** – *Amanda Shaw*
  - Still selling Askews cards, please contact Amanda to purchase.
- **Scholastics** – *Annette Martin*
  - Spring Fair was on April 15<sup>th</sup>
  - Most profitable yet: \$1,013.74 cash for the library, \$425.75 in books.
  - Will need someone to take over by the end of the next school year.
- **DPAC Update** – *Amanda Shaw*
  - A lot of schools do spring fairs.
    - Interested in looking at how other schools are doing the fairs and what it would look like for HPE to do one or similar.
    - Potential for SD Feeding Futures funding for a school-wide family meal event. Would be great for the fall BBQ to be free for all families.

#### 5. Fundraisers

- **Past**
  - Om Naturale - \$603.28 raised.

- **Current**
  - Rafflebox 50/50
    - Jackpot \$1,102, winner takes \$551.
    - Winner (selected randomly by the Rafflebox system): Kathy Rooke

## 6. **Current Business**

- **Tables**
  - Slabs are being poured in June.
- **SD83 Veggie/Meat Boxes**
  - Have yet to max out on either box.
- **Fun Day at Memorial Park**
  - Pool is booked.
  - Bouncy slide is booked.
  - Freezies have been purchased.
  - Will need volunteers.
- **IPE Parking Fundraiser August 28<sup>th</sup> – September 1<sup>st</sup>**
  - Mr. Ward is meeting with SD83 and Girl Guides regarding parking agreement.
- **Triathlon**
  - Freezies have been purchased for participants.

## 7. **New Business**

- **Staff Leaving**
  - Is Mrs. Shaver retiring?
  - Gift for leaving teachers.
  - *Motion for \$70 towards gift for each of the 5 leaving teachers out of general account: 1<sup>st</sup> Julie, 2<sup>nd</sup> Annette, motion passed.*
- **Swimming – Lifegaurds**
  - If over 40 children in pool, we must pay for a third lifeguard.
  - Pay for lifeguards on Fun Day.

- Mr. Ellis requesting \$1,020.17 to pay for lifeguards.
- *Motion for \$1,020.17 out of general account: 1<sup>st</sup> Julie, 2<sup>nd</sup> Annette, motion passed.*

**Action Items:**

- Julie:
  - Speak to Serena about Feeding Futures funding for fall BBQ.
  - Find out if Ms. Shaver is retiring – to determine if gift is required.
  - Decide on and purchase gifts for leaving teachers.

Babysitters: Emily and Lewi.

Next Meeting – June 12, 2024

Meeting Adjourned at 3:38 pm