

HPE PAC Meeting Minutes – February 12, 2:30 pm

1. Approval of January Minutes

- Read by Brittany Gee

2. Principal's Report – Mrs. Shelly Cull

- [February 2025 Principal's Report](#)

3. Treasurer's Report – Amanda Shaw

- General Account: \$43,266.49 (adjusted \$23,969.41)
 - Funds Withheld:
 - \$7,000 for Askews Gift Cards
 - \$10,000 Social Studies Resources
 - \$2,000 Symphony Tickets
 - Cheques Pending:
 - \$39.75 Chq #1081 A.S Lunch refund
 - \$257.33 Chq #1082 AES math night
- Gaming Account: \$5,619.50 (adjusted \$1,278.30)
 - Funds Withheld:
 - \$1,400 Symphony busing
 - \$1,000 Kindies gymnastics
 - \$ 500 Kindies fieldtrips busing
 - Cheques Pending:
 - \$991.20 Chq #155 Impact Canopies Canada Inc.

4. Subcommittee Reports

- **Hot Lunch – Brittany Gee**
 - Working with SFAS to adjust the seasonings.
 - Suggestion for using a site such as Sign-up Genius for soup volunteers.
 - Annelise will investigate.

- Possible McDonalds day near the end of the year?
- **Askews – Amanda Shaw**
 - Askews gift cards available.
- **Scholastics –**
 - November Book Fair was successful.
 - There will not be a book fair in April.
 - In search of a new volunteer to take over organizing and running Scholastics Book Fair.
 - Emily will touch base with Annette regarding volunteering for next year.
- **DPAC Update**
 - No update.

5. Fundraisers

- Past
 - DFS – \$317.79
- Current
 - Canucks Place Bake Sale.
 - All proceeds go to Canucks Place.
 - 25 parents volunteered to bring baking.
- Upcoming
 - Country Bakery at Easter.

6. Current Business

- **HPE Tent**
 - Ordered and paid for.

7. New Business

- **Canadian Safety Supply**
 - Only paper form ordering.
 - Start running over Spring Break, with forms due April 9th.

➤ *Motion to run Canadian Safety Supply fundraiser, 1st Julie, 2nd Emily, motion passed.*

- **Om Natural – Mother's/Father's Day**

- April 7th – May 9th
- 15% discount code.

➤ *Motion to run Om Natural fundraiser, 1st Julie, 2nd Emily, motion passed.*

- **May AGM**

- For 2025/2026 school year.
- All Executive members stepping down.
- Looking at using nomination forms for Executive positions that would be submitted to Mrs. Cull prior to the May AGM, where voting would take place.
 - Not required in PAC Constitution to use the nominations forms.
 - Forms would go out to all parents.
 - Nomination information (biographies) would be available to all parents at the PAC meeting prior to voting.
- Nominations from the floor can also be accepted.
- If new volunteers do not come forward, current Executives would be willing to stay longer.

- **Parking Lot**

- February newsletter highlighted efforts we can all make to help the parking lot situation.
- No parking in kiss and ride lane.
- Circle until kids are on the sidewalk ready to be picked up.
- Parks and Rec will not be unlocking the gate into IPE grounds off Wood Ave. Safety issue with the busy road.

Babysitters: Kooper

Next Meeting – March 12, 2025

Meeting Adjourned at 3:35 pm