

HIGHLAND PARK ELEMENTARY PAC

MINUTES OF MEETING

September 13, 2017

WELCOME:

- Meeting called to order at 6:07pm.
- Brief overview of last month's meeting minutes from Marissa Mackay.

MOTION TO APPROVE MEETING MINUTES FROM JUNE 12, 2017 MADE MARISSA MACKAY,
SECONDED AMANDA HENRI

PRINCIPAL'S REPORT:

- Three new divisions this Fall! Waiting for furniture; the job has been offered to new K/1 teacher, but waiting to announce till confirmation.
- We kicked off the year with gratitude theme; How full is your bucket? Getting kids to internalize the spirit and gift of gratefulness and thankfulness.
- The outdoor playground update - Carson was in the back working & got the rocks placed. Make sure to go back there and check it out.
- Terry Fox Run - afternoon of September 28. Parents welcome!
- Orange Shirt Day - September 29; Grades 3-5 assembly on September 22
- Parking lot survey – volunteers, please touch base with Jodi. Would like to get going on what they've discussed already.
- Need 3 new technology packages for the new classrooms.
- Composting update; “pack in, pack out.” Someone from the District is coming to talk to the kids about it. Assembly - September 19 @ 9am.
- Peter Jory (new superintendent of SD 83) is coming out to see all schools. HPE's visit is October 6.
- New student registration October 2. Cross boundaries/kindergarten/etc. Early registration helps with funding, so please spread the word to parents needing to register for 2018!
- The school is still a peanut/nut aware. We have a couple students with severe allergy - those classes are getting extra information. Sept 25/26 - education for all staff.
- Thank you to all PAC members who have served and are leaving!

TREASURER'S REPORT:

- General account balance: \$27,435.04
 - Big boost from IPE parking: \$8, 230 (\$2,000 of the \$10,000 deposit shown is from the float we provide for the week).
 - \$6,000 still set aside for the Outdoor Playground in the back.
- Hot Lunch Account: \$3,840.62
 - Tamera did not pay for June's Grade 5 Leadership lunch out of this account like last minute's stated. That came out of the Gaming account.
- Gaming Account: \$4,385.23*
 - Grant for this year hasn't been received yet.
 - Still need to look into concrete benches and if we can use this money for it (Jen Morine to look into costs).

*We don't want to let this account sit too much longer as the money has to be spent within 3 years.

CURRENT BUSINESS:

- We need 3 more technology systems (iPads & projectors - \$3,000/system) roughly \$10,000 needed including installation. HPE received money for "classroom advancement" last year - we bought 2 systems with that. Jodi will look into how much we have left over from there, but Jodi needs to have all orders in by September 30th.

MOTION TO BUY UP TO 2 TECHNOLOGY PACKAGES FOR THE NEW DIVISIONS BY AMANDA HENRI, SECONDED BY AMANDA SHAW

- School supplies with School Start. We sold 140 kits; which is up from 122 last year. Everyone seems happy. We get between \$4-5 back in the form of a cheque back to our school.

MOTION TO USE SCHOOL START FOR NEXT SPRING BY JEN MORINE, SECONDED CANDICE RIEMERSMA

- IPE Parking: We made just over \$8,200. \$700 in water sales. Thank you to all volunteers! Two cases of water left over; Mandi mentioned needing water for lunch program.
- Hot lunch program: Shannon Saunders and Mandi Tessman running it this year.
 - Payton family - PAC alleviated their financial burden by paying for their lunches last year.

MOTION TO PAY FOR THE PAYTON CHILDREN'S HOT LUNCHES OUT OF PAC ACCOUNT MADE BY JULIE DE BOER, SECONDED BY AMANDA HENRI

- Survey went home re: hot lunch. Lots of people would like e-transfer as an option to pay. LenWood is setting up a system; can we piggy back on them?

- Pricing is going up with suppliers – Shannon and Mandi need to look at costs vs. pricing.
- **FUNDRAISERS:**
 - Davison Orchards: forms due tomorrow! Numbers have to be in by Tuesday. We make \$8/box on honeycrisps; \$10/box on others. Working on a night pick up - Julie needs to know who so that she can be available (not a free for all).
 - SnoCap Pizza Fundraiser - forms going out September 27; delivered October 30. Looking into doing squares and cookies in the Spring.
- Back to School BBQ: September 14. Contact Julie to volunteer. Teachers are here with name tags & job/class; classrooms are open, but please keep kids out of the gym! Come mingle! Hamburgers \$5, Hotdogs \$4. Meals come with chips, drink, and ice cream sandwiches.
- Spirit Wear: tshirts and hoodies with school logo. We only did one order last year, so looking to do another one. Dad in the school who does screening (logo is already made, we bought it last year) and Julie is looking into pricing. This is not a fundraiser - we do it to cover costs.
- Teacher Appreciation Baking: looking for volunteers again this year to bring baking and a thank-you note for the teachers and staff. Once a month. Julie will put a plea to sign-up on Facebook.
- Classroom Parents: we have done it in the past and it hasn't truly worked out; depends on the teacher; if you want to volunteer, talk to your child's teacher if that's something they'd be interested in.
- Scholastic Book Fair - no dates set yet; usually centred around parent/teacher interviews. Keep your eye out - volunteers will be needed.
- Jodi to get teachers to work on wish lists for PAC to review in coming meetings.
- FACEBOOK PAGE: HIGHLAND PARK ELEMENTARY PAC. Find us!
- Next Meeting: Future PAC movie days at Centennial Hall - they want us to pre sell tickets to run movies.

GENERAL ELECTIONS:

CURRENT EXECUTIVE -

PRESIDENT: Julie de Boer

VICE: Darlene White

TREASURER: Tamera Hanson

SECRETARY: Marissa Mackay

FRUIT & VEGGIE COORDINATOR: Shona Creighton

DPAC: Shannon Saunders

ARRIVE SAFE: Amanda Henri

1-1 READING: Amber McDermott

BOOK FAIR: Annette Martin

ASKEWS CARDS: Annette Martin

DIRECTORS: Sarah Lyster, Amanda Henri, Spring Marzorini, Amanda Shaw, Jen Morine, Mandi Tessman, Shona Creighton, Annette Martin, Shannon Saunders, Candice Riemersma

NEW ELECT:

EXECUTIVE

PRESIDENT: Julie de Boer - name stand; nominated

VICE PRESIDENT: Leanne Krahn - nominated

TREASURER: Amanda Shaw - nominated (Tamera here to help the transition)

SECRETARY: Sarah Munro - nominated

FRUIT & VEGGIE COORDINATOR: Merisa Butler

DPAC: Shannon Saunders AND *would like another name to help

ARRIVE SAFE: Amanda Henri

1-1 READING: Angie Rice

BOOK FAIR: Annette Martin

ASKEWS CARDS: Annette Martin

DIRECTORS: Amanda Henri, Jen Morine, Annette Martin, Candice Riemersma, Lisa Gyorkos, Arielle Massimiliano, Mandi Tessman, Andrea Lockhart, Mackenzie Kroes, Jess Wright, Sarah Lyster, Jayme Fochler

*Lily, Haylie, Taylia, and Ike babysitting tonight - \$10 per helper. Cassidy Munro added to list of teens who can help

MEETING ADJOURNED AT 7:25pm.

Next Meeting is October 11 @ 6pm – Babysitting available!