

HPE PAC Meeting Minutes November 9th, 2022

1. Approval of October Minutes - with the corrections to amend the following (Julie 1st, Jen 2nd, - motion passed).

- a. Move "Take a look at opening in MunchaLunch for Askews gift cards," to the Askews Cards Subcommittee report.
- b. Correction under Class Fundraiser Baskets - "Each class would be responsible for one basket, and each child would contribute an item of \$5 to the basket."

2. Principals Report

- a. Admin. PAC Report – Nov. 9th, 2022
- b. • Christmas Concert: Instead of a concert this year, Mrs. Lelond and other staff members will be taking classes to the Lions Gazebo to sing carols.
- c. • Tree Decorating: 8 classes from HPE will be participating in the Armstrong Spallumcheen Chamber of Commerce Tree Decorating activity this year. Classes will create ornaments in class, and then take them to be placed on Thursday. Nov. 24th.
- d. • Silver Star: Grade 4's and 5's will be participating in the Silver Star Ski Program again this school year. They will be heading to the hill 3 times in January. Information packages will be sent home soon. Skating for all grades will start once again in January.
- e. • Staffing: Mr. Dolman has joined our team as our Remedy teacher.
- f. • Vision Screening: All K's and Grade 3's will have the opportunity for vision screening. An information letter will go home next week along with a parent permission form. Vision screening will take place on Wednesday, November 30th.
- g. • Food Drive: All Armstrong schools will be competing in a food drive to donate to the local food bank. The winning school will be given a pizza party. Dates are 14th to 30th.
- h. Important Dates:
 - i. Nov. 16th Favorite Book Character
 - ii. Nov. 30th Report Cards/K and 3 Vision Screening

- iii. Dec. 5th Buster the Bus Presentation to the K's
- iv. Dec. 7th Tacky Sweater Day
- v. Dec. 16th Last day before Christmas Break/Pajama Day
- vi. Jan. 3rd School back

3. Treasurer's Report - Motion to accept treasurer's report as presented (Julie 1st, Jen 2nd - motion passed).

- a. General Account \$45,908.85 (adjusted \$38,758.85)
 - i. Funds Withheld - \$7,000 for Askews Cards, \$150 Gift for Janet Anderson
- b. Gaming Account \$13,190.98 (adjusted \$12,190.98)
 - i. Funds Withheld - Funds Withheld \$1000 Grade 5 Hoodies

4. Subcommittee Reports

- a. **Hot Lunch** - it's going well and the orders are up from last year. Next set might add in a new vendor. Next set will go live at the end of November. Opening November 28th, and closes December 12th.
- b. **Askews Cards** - Amanda is still selling them.
- c. **Scholastics** - Friday November 18th is set up, Monday November 21st is class viewing. The fair will run from November 22-24, and clean up on Friday November 25th.

5. Fundraisers

a. Current

- i. **Purdy's** - Ordering is open until November 21st, with pick up the week of December 5th. The Exact date is yet to be determined.
- ii. **Cowboy's Caviar** - The fundraiser is ready to go on the Munch-A-Lunch System. Maybe run in the New Year.

b. Upcoming

- i. **Eclair Lip Balm** - Move the fundraiser onto the Munch-A-Lunch System. Running November 16th, and closing November 30th. Pick up would be the last week of school before Christmas.
- ii. **Mom's Pantry** - Starting Monday November 14th and closes November 23rd. With pick up the week of December 14th date to be determined.

***Motions to run the above fundraisers when stated in the minutes (Jen 1st, Amanda 2nd, motion passed).**

6. Current Business

- a. **HPE Swag** - ordering is currently open, and closes on November 13th.
- b. **Outdoor Tables Update** - Rob is away so we will wait for an update.
- c. **School Start Renewal** - Motion to renew School Start Contract for 2023/2024 school year (Leanne 1st, Jen 2nd - motion passed).

7. New Business

a. Teachers Wish List

- i. Darby Brandoli - asking for a rug **\$200**, and a class set of white boards **\$85**.
- ii. Kyla Kalf - a class set of white boards **\$85**
- iii. Carey LeLond - New Ukulele's for the school, to be used with the classes and a Ukulele club. She is asking for **\$716.80** from the PAC to put towards the Ukulele's.
- iv. Michelle Dolinar - new rug **\$562**
- v. Spencer Ward - Set of 50 head phones **\$225**
 - 1. Motion to approve the teachers requests above for the amount of roughly **\$2000** to come out of the regular account (Amanda 1st, Jen 2nd - motion passed).

- b. **Food Bank Drive** - The PAC will promote this on Facebook and in the School. Dates of Food Drive are to be determined.
- c. **Christmas Concert Hot Chocolate Treat** - We will need volunteers to help with this over the 5 days of the Christmas Concert December 5th - 9th. Motion go ahead with the Hot Chocolate for the students and to pay for Hot Chocolate supplies from the gaming account (Julie 1st, Jen 2nd - motion passed).
- d. **Christmas Movie Days** - Motion to run two Christmas Movie Days December 13th and 15th, and buy the popcorn from the Salmon Arm Movie theater. Paying for the popcorn out of the gaming account (Amanda 1st, Christie 2nd, motion passed).
- e. **Fundraiser Basket** - The Executives looked at the Gaming Rules and we cannot run the fundraiser in the capacity that the fundraiser was hoping to be run so the executive has decided it will not work at this time. We can look at running an online Auction in the future. Lenwood is currently running an online auction and we do not want to double up on a community fundraiser. We will not need a gaming license for an online auction.
- f. **LASS**
 - i. Motion to give LASS \$200 from the general account (Julie 1st, Jen 2nd - motion passed).

8. Baby Sitters - Lewi de Boer

9. Next Meeting December 14th, 2022