

HPE PAC Meeting Minutes Wednesday June 14, 2023

1. Approval of April Minutes as read by Leanne Krahn (1st Julie, 2nd Stephannie, motion passed)

2. Principal's Report -

Updates:

- Staffing: The following staff members will be leaving us:

Teachers – Ms. Novakowski, Ms. Jacques, Ms. Pabuda, Ms. Caslo, Mr. Dolman. Mr Byrnes will be taking a 6 moth leave and will return in January.

CEA's – Haley Hutt, Brittany Paulson, and Dianne Prystupa (retiring).

- Grade 5 Events: Wednesday, June 28th is rade 5 Fun Day. Thursday, June 29th is assembly and Photo Wall outside.

- Early Dismissal: Just a reminder that the school will be dismissing early on Thursday, June 29th. 10:00 dismissal. Report Cards go home on this day.

- Track and Field: Our students earned 29 ribbons at the District Track Meet with both our relay teams gaining 3rd place out of all the elementary schools in our district.

- Dianne: Rob is gathering short video messages to send to Dianne honoring her retirement. If you would like to say something, please let him know.

3. Treasurer's Report

- a. General Account \$28,591.69 (adjusted \$11,599.86)

- i. Funds Withheld - \$7,000 for Askews Gift Cards, \$7,000 for concrete slabs.
- ii. Cheques Pending - \$2,991.83 JJ's Pizza Plus

- b. Gaming Account \$6,750.81 (adjusted \$6.675.81

- i. Funds Withheld - fieldtrips for class divisions (including bussing)
- ii. Cheques Pending - \$75.00 BCCPAC membership renewal.

Motion to accept the Treasurer's Report as presented (1st Julie, 2nd Jennifer, motion passed)

4. Subcommittee Reports

- a. Hot Lunch –

- i. Survey sent by the school. 140 responses.

1. My preference for HPE's Hot Lunch Program next school year is (please choose only 1):

- a. Selecting meals and purchasing through MunchaLunch exactly as it is now for a variety of Hot Lunches every week. **(23%)**
 - b. Removing a purchased lunch as an option, and students can get free soup, a bun, and a piece of fruit every week at no cost to families. **(24%)**
 - c. Selecting meals and purchasing through MunchaLunch every 2 weeks, and on non MunchaLunch weeks, students can get free soup, a bun, and a piece of fruit. **(53%)**
- ii. Will still need to supply bowls and spoons for the biweekly soup. Potential grant that could help with this cost.
- iii. Concern from a parent about who is going to volunteer to serve the soup since it already seems that the PAC has difficulty filling volunteer positions.
- iv. Historically, the big kids step up and help the little kids. Some teachers would be in the room to help (teacher and class dependent). Programs run better when parents are helping.
- v. There are parents from the PAC currently volunteering to run the hot lunch program and will continue to help with both hot lunch and serving soup. Additional volunteers will be needed for serving the soup.
- vi. Gluten free and vegetarian options are available upon request. Will add soup into Munch-a-lunch so dietary accommodations can be requested. All children will still receive free soup even if parents don't select soup on MunchaLunch.

Motion to submit the paperwork to SFAS to enroll biweekly in Soupermeals for the fall (1st Julie, 2nd Stephannie, motion passed)

- b. Askews
 - i. Amanda is still selling Askews cards, please contact Amanda if you want them.
 - ii. The School District provided funds to purchase gift cards for families in need. HPE bought \$2000 worth for those families.
- c. Scholastics – No current bookfairs.

5. Fundraisers

- a. Past
 - i. Cowboy Caviar - \$135 profit
 - ii. Canadian Safety Supply - \$992 profit
 - 1. Shipment date not yet known, making it a priority.

- 2. Financial – payment to CSS was challenging. Bank drafts from our bank to their bank, but they are an umbrella company “Canadian Safety Supply” on the draft was incorrect. Julie paid with her credit card and was reimbursed.
- iii. Blue Mountain - \$721.04 profit

6. Current Business

- a. Outdoor Table Update – Paid for tables. No update on timeframe. SD was looking at school yard for planning.
- b. IPE Parking – On FB for volunteers. More volunteers needed. Passed around the room for attendees to sign up.

7. New Business

- a. Grade 5 BBQ funding
 - i. Up to \$400 requested by Mr. Vallance. Funds to be used for hot dogs, chips, freezies, drinks, and a roll of plastic for slip and slide
 - ii.

Motion to provide funds (1st Julie, 2nd Leanne, motion passed)

- b. Staff appreciation treat June 29.
 - i. Ice cream truck Vernon Teach and Learn is a suggested option.
 - ii. Other suggestions? Lunch – PV BLVD offers catering.

Motion to pay for something for the teachers, \$600. (1st Julie, 2nd Jennifer, motion passed)

- c. Staff retirement/ leaving HPE
 - i. Usually give a gift (yeti mugs, flowers, etc.) for teachers and CEAs leaving.

Motion to spend \$350 on gifts for the exiting teachers and CEA's, and on a \$150 gift card for Dianne Prystupa's retirement. (1st Julie, 2nd Kim, motion passed)

- d. Davison Orchard fundraiser
 - i. September apple fundraiser. Have to sign up before the end of the school year.

Motion to sign up for Davison Orchard fundraiser. (1st Julie, 2nd Leanne, motion passed)

- e. Support for the family who lost everything in a recent house fire. 2 kids at this school, 1 at Len Wood.

Motion to purchase 2 sets of school supplies from School Start for the 2 HPE students, \$250 Walmart gift card, \$250 Askews gift card, and \$50 Staples. (1st Julie, 2nd Leanne)

8. AGM Elections – Run by Vice Principal, Spencer Ward

- i. President
 - (i) Current: Julie de Boer, agrees to let name stand.
 - (ii) Nominations: Stephannie Veenstra
 - (iii) Vote: 33 votes. Julie de Boer was successful.
- ii. Vice President
 - (i) Current: Jennifer Dougherty stepping down.
 - (ii) Nominations: Stephannie Veenstra, Annette Martin
 - (iii) Vote: 33 votes. Annette Martin was successful.
- iii. Treasurer
 - (i) Current: Amanda Shaw, agrees to let name stand.
 - (ii) Nominations: No nominations
 - (iii) Vote: Amanda Shaw remains as Treasurer.
- iv. Secretary
 - (i) Current: Leanne Krahn stepping down.
 - (ii) Nominations: Brittany Gee
 - (iii) Vote: Brittany Gee was successful.
- v. DPAC Representative
 - (i) Not an executive position
 - (ii) Attend monthly DPAC meetings and report back at PAC meetings.
 - (iii) Stephannie Veenstra offered and accepted position.

Babysitters: Emily, Lewi, and Kenzie

Motion to pay babysitters \$10 each (1st Julie, 2nd Brittany)

Next Meeting is Wednesday September 13, 2023 @ 2:30 pm

Meeting Adjourned at 3:45 pm