

**Highland Park PAC Minutes
Wednesday April 12, 2023**

- 1. Approval of March Minutes as read (1st Julie, 2nd Amanda - motion passed)**
- 2. Principals Report**
 - a. Grade 5 Transition - Plans in the works for the grade 5 transition to Lenwood Middle School. Some Students from Lenwood will come to the school to talk to the grade 5's and tentatively our grade 5's will go visit the school in June. Plans are subject to change.**
 - b. IPE Parking - Parking Fundraising information will be coming out shortly. Plans are already being made for this year's fair.**
 - c. Swimming - We are waiting for the pool to confirm swim dates. All classes will be able to participate in swim sessions.**
 - d. Events - Our school will be participating in cross-country running this year. Our first meet is at AES on Wednesday, May 3rd, starting at 12:15. The District meet will be at Little Mountain on Thursday, May 11th. We will also be running our Triathlon once again. A tentative date for this event is Friday, June 2nd.**
 - e. Staffing - Ms. Brandoli had a healthy baby boy named Sutter. He was born weighing 5lbs 10 oz, last Saturday. She will now be on maternity leave and her job will be posted.**
 - f. Outdoor Picnic Tables - We got our quote from the District for the 4 concrete pads. If we want to go ahead with it, let Rob know and he will submit the Work Order.**
- 3. Treasurer's Report**
 - a. General Account - \$49, 162.50 (adjusted \$39,170.67)**
 - i. Funds Withheld - \$7,000**
 - ii. Cheques Pending - \$2,991.83 JJ's Pizza**
 - b. Gaming Account - \$7,602.87 (adjusted \$7,602.87)**
 - c. Motion to accept treasurer's report (1st Julie, 2nd Brittany - motion passed)**

4. Subcommittee Reports

- a. Hot Lunch - Brittany Gee has approached the PAC Executive and become the new Hot Lunch Coordinator. Thank you Brittany.**
- b. Askews Gift Cards - Amanda is selling them! Thank you so much Amanda.**
- c. Scholastics - Set up is April 14th with the fair running April 17-20, and then clean up is April 21st.**

5. Fundraisers

- a. Past**
 - i. Country Bakery - \$332.35 was our profit**
 - ii. Purdy's - we made about \$12 we only had 4 orders**
- b. Current**
 - i. Eclair Lip Balm - forms are out right now**
- c. Upcoming**
 - i. Blue Mountain - Forms will be going home on April 18th. Last day of ordering will be May 2nd and pick up will be Friday May 12th. Pricing will stay the same as last year.**
 - ii. Cowboy Caviar -**

6. Current Business

- a. Out Door Picnic Tables - The quote from the school district is \$4600 for the 4 slabs. If we want to go a head let Rob and Spencer Ellis know and they will put the work order in. Quote in 2022 was just under \$9,000.**
- b. Spencer will look into seeing if the company Bridge Vault and Dominion Bridge will honor the quote from June 2022.**
- c. Motion to pay for 4 tables and slabs from the general account up to the amount of \$16,000 (1st Julie, 2nd Mary - motion passed)**

7. New Business

- a. End of Year Fun Day - Spencer will look into finding a date that works with the teachers and if the pool, and memorial park are available for that date.**
- b. IPE Parking - just starting to get the word out there - we made just under \$12,000 last year. This is our biggest fundraiser of the year and it only requires time from our volunteers. August 30 - September 3rd and then set up and clean up after.**
 - i. Motion to go ahead with IPE Parking (1st Julie, 2nd Mary - Motion passed)**

- c. Triathalon - Peter asked if the PAC would purchase freezies. Motion to purchase freezies for June 2nd (1st Julie, 2nd Christie - motion passed)

Baby Sitters and Emily Shaw and Lewi de Boer

Meeting Adjourned at 3:13 pm

Next Meeting Wednesday May 10th