

HPE PAC Meeting Minutes – November 12, 2025, 2:30 pm

1. Approval of October Minutes

- Read by Brittany Gee
 - *Motion to approve minutes, 1st Julie, 2nd Amanda, motion passed.*

2. Principal's Report – Mrs. Shelly Cull

- See [HPE website](#).

3. Treasurer's Report – Amanda Shaw

- General Account: \$37,486.08 (adjusted \$30,086.08)
 - Funds Withheld:
 - \$7,000: Askews gift cards.
 - \$400: Teachers Mics – motioned.
- Gaming Account: \$6,466.23 (adjusted \$6,466.23)
 - Funds Withheld: none.

4. Subcommittee Reports

- **Hot Lunch – Brittany Gee**
 - Volunteers needed to sustain SouperMeals program.
- **Askews – Amanda Shaw**
 - Askews gift cards available.
 - Could sell at the winter concert.
 - Could investigate e-transfer as an option.
- **Scholastics –**
 - Bookfair November 24-28.
 - Sign up link available on PAC Facebook page.
- **Playground – Kelsey Wagner**
 - Working out details for pricing and timelines.
 - There are lots of grants that can be applied for in the new year.

- Spoke to organizers for Highland Park subdivision playground.
 - Rough estimate for the back playground equipment is \$400,000.
 - PAC and Shelly meeting with Operations Manager from SD83 to discuss.
 - Could work on adding some pieces of the playground such having the swings re-installed with a border and fall protection.
 - Wood chips were estimated at \$25,000.
 - Can investigate rocks or rubber and grants to cover cost, such as Kal-Tire.
 - An ongoing bottle fundraising account at the Armstrong Bottle Depot can be set up.
- *Motion to make an account at the Armstrong Bottle Depot, 1st Julie, 2nd Kelsey, motion passed.*

5. Fundraisers

- **Current**

- Purdy's – Closes November 19th.

6. Current Business

- **Grade 5 Hoodies**

- Kids have been measured, should have a design decision soon.

➤ *Motion for \$2275 out of gaming, 1st Julie, 2nd Kelsey, motion passed.*

- **Spending and Teacher Wishlist**

- Need to decide how PAC money should be spent.
- Should focus be on the playground?
- Last year requests from the school added to about \$11,000.
- Teachers wishlist was traditionally smaller items. Seeing a shift to bigger items this year, which has a higher cost.
- **Christmas food drive pizza lunch**
 - Winning classes from three groups receive a pizza lunch.

a. K/1, 2/3, 4/5

➤ *Motion for \$500 out of gaming, 1st Julie, 2nd Kelsey*

- **Mystery Science (\$3000)**
 - Denied
- **Class set of desks and chairs**
 - Denied
 - Discussion that this should be a SD/school expense, not paid for by PAC.
- **Symphony tickets and busing for grades 3-5 (\$2700)**
 - Motion opposed and tabled.
 - Discuss only sending one grade, or not at all.
- **Winter rec busing**
- *Motion for \$3100 out of gaming, 1st Julie, 2nd Kelsey, motion passed.*
 - **Grade three swimming lessons**
- *Motion for \$1400 out of general, 1st Julie, 2nd Kelsey, motion passed.*
 - **Ufli kindergarten and k/1 resource, including cookie sheets and individual whiteboards.**
- *Motion for \$700 out of general, 1st Julie, 2nd Brittany, motion passed.*
 - **Black Lights – two sets \$200 total**
 - Previously borrowed from PVSS.
 - Tabled.
 - **RAZ Kids for grades 1 and 2**
 - School will pay for it.
 - **Extra lifeguards for class swimming (\$1100)**
 - Required when over 40 people in pool.
 - Motion opposed and tabled.
 - Staff to look at scheduling so extra lifeguards are not required.
 - **Fun Day at Memorial Park**
- *Motion for \$700 out of gaming, 1st Julie, 2nd Robyn, motion passed.*
 - **Class field trips**

- PAC will not be covering the cost of class field trips for the 2025/2026 school year
- **Christmas Movie Days Dec 9th/15th**
 - Waiting for movie suggestions from staff.
 - *Motion for \$600 for popcorn out of gaming, 1st Julie, 2nd Kelsey, motion passed.*
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7. New Business

- **Unplug and Play - January**
 - LASS asking if we would like to host event.
 - Drop Everything and Read. Reading and hot chocolate in the evening.
 - Will explore inviting an author to do a reading.

Next Meeting – January 14, 2026, at 2:30 pm

Meeting Adjourned at 4:10 pm

Babysitter: Audrey Shaw