

## **HPE PAC Meeting Minutes – September 10, 2025, 2:30 pm**

### **1. Approval of June Minutes**

- Read by Brittany Gee
  - *Motion to approve minutes, 1<sup>st</sup> Julie, 2<sup>nd</sup> Kelsey, motion passed.*

### **2. Principal's Report – Mrs. Morgen MacDonald**

- See [HPE website](#).

### **3. Treasurer's Report – Amanda Shaw**

- General Account: \$34,557.98 (adjusted \$27,557.98)
  - Funds Withheld:
    - \$7,000 for Askews gift cards
- Gaming Account: \$943.48 (adjusted \$943.48)
  - Funds Withheld: none.

### **4. Subcommittee Reports**

- **Hot Lunch – Brittany Gee**
  - Ordering for fall session is open, closing September 23<sup>rd</sup>.
  - Oct 2 is the first soup day.
  - Some price increases from vendors, as well one decrease. Reflected on MunchaLunch.
  - SFAS has added chicken pesto pasta and chili in addition to soup and mac and cheese throughout the year.
- **Askews – Amanda Shaw**
  - Askews gift cards available.
- **Scholastics –**
  - Discussion of book fair around parent teacher conferences October 20<sup>th</sup>.
- **Playground – Kelsey Wagner**
  - Emailed some schools, waiting to hear back.

### **5. Fundraisers**

- **Current**
  - Davison's Orchard
    - Order deadline Oct 1, pick up Oct 17<sup>th</sup>.

- **Upcoming**
  - Purdy's
    - Deadline Nov 19<sup>th</sup>, delivery first week of December.

## 6. Current Business

- **IPE Parking**
  - \$ 11,458.68
  - 3 HPE staff 600 general, 1 Len Wood teacher 200
- *Motion to pay \$800 out of general account, 1<sup>st</sup> Julie, 2<sup>nd</sup> Stephannie, motion passed.*
- **Back to School BBQ**
  - September 18<sup>th</sup>.
  - All items ordered.
  - Cheese donated by Saputo.
  - Cobbs Bread price \$556, Askews Armstrong Bakeshop price \$416.
    - Will order from Askews Armstrong Bakeshop.
  - \$2 for hamburger or hot dog, with chips and iced tea.
  - Bun, chips, condiment, BBQ, drink stations.
  - Some things done ahead of time – food prep, cut buns, cooking onions, etc.
  - Looking for volunteers – can be older children as well.

## 7. New Business

- **Grade 5 Hoodies**
  - 1602 Custom Designs.
  - Will get samples for sizing and order as soon as possible.
- **1602 Custom Designs – HPE Spirit Wear**
  - Multiple items available on their website.

- Sweatpants and shorts are being added.
- Not a PAC fundraiser.
- **Christmas Movie Days**
  - Discussion of whether to do it again this year.
  - Last year had a lot of classes that were misbehaving and disruptive.

➤ *Motion to book theatre for Dec 15<sup>th</sup> and 16<sup>th</sup>, 1st Julie, 2nd Kim, motion passed.*

- **End of Year Celebration – Fun Day**

- Salmon Arm Waterslides – *Shanelle Myhre*
  - If go as whole school can have park exclusively, and a deposit would be required.
  - Require 400 people for private booking.
  - Inquiring about total cost. Price per child or a flat rate for private rental?
  - Kindergarten students would be able to ride slides, wearing lifejacket. If under a certain height need to sit on an adult's lap. Parents would be notified ahead of time.

- **Monthly Teacher Baking**

- Parents pick a month and on one day bring enough baked goods (40) for staff.
- Let Julie know if want to participate.

- **Teacher Wishlist**

- Will review in October.
- Shelly has asked us to replace some teacher microphones.

➤ *Motion to pay \$400 out of general, 1st Julie, 2nd Kim, motion passed.*

- **Fundraising Ideas**

- Stephannie Veenstra: Chamber of Commerce willing to partner with us for fundraising.
  - Example – Harvest Festival pumpkin catapult, movies.
  - Discussion:

- a. Could do Horticultural building with inflatable screen. Free admission. Parents make snacks and sell. If buying snacks, it would be hard to make a profit.
- b. Previously did PD Day movies and sold snacks. Nominal profit.
  - i. Julie will contact Parks and Rec to inquire about PD Day movies.

- Andrea Campbell – Meat Fundraiser
  - Andrea will investigate and let Julie know.

Next Meeting – October 8, 2025, at 2:30 pm

Meeting Adjourned at 3:27 pm

Babysitter: Audrey Shaw