

HIGHLAND PARK ELEMENTARY P.A.C.
MINUTES OF MEETING
October 11, 2017

Agenda Item	Discussion Points	Action Steps
1. Welcome	Meeting called to order at 7:04 p.m.	
2. Approval of September Minutes	Overview of September 13 minutes	
3. Principal's Report	Upcoming events: - October 17: self regulation assembly - October 19: district strategic planning meeting at PVSS - October 24: Toonie Tuesday and Water Walk (volunteers needed) - October 28-November 2: interims - November 9: Remembrance Day assembly - December 1: Christmas letter writing day - December 8: report cards sent home - December 21: Christmas concert - January: reporting conference - January: superintendent will visit the school (postponed from October for family reasons) The school provides lunches for kids who forget, but some kids try to take advantage of it because they don't want to eat their own lunch, so the office started sending a sticker in a planner when kids get a lunch so parents are aware. Planners: make sure contact numbers are on the front page so the office can access them easily. Leadership: almost 80 grade 4s and 5s involved this year. Different teams meet at different times.	MOTION to approve minutes from September 13, 2017 by Leanne Krahn; seconded by Shannon Saunders. Reminder to parents to write contact numbers in their children's planner. Parents with children in leadership: check with them to make sure they aren't missing meetings.

	Options for the next fundraiser: Sno Cap cookie dough, Sno Cap sheet baking (no longer offering quarter sheets, only full ones), or Western Direct Fundraising, a company from the coast we haven't used before that offers assorted baked goods, including cookie pucks, pies, pizza, cheesecake, and breads. Spirit Wear: Through Ink Town (run by a dad from Highland Park) – approximately \$9 cost per t-shirt, \$21 for hoodies. Would sell to cover costs. Discussed colour options (blue or black). Book fair: holding it in the library again; set up October 26, preview October 30, run fair November 1 and 2. Volunteers needed. Discussed using profits to buy tablets for the library, or levelled readers for the new primary classes. Cash option is a lot smaller percentage than using credit for Scholastic products. Signing authority has been changed over. Pro-D day movie: Nut Job 2, October 20, at 11:00. Want us to presell tickets, but there will still be tickets available at the door. Incentive for presale: draw for the next movie free. Vernon Teach and Learn Christmas shopping night: 25% kick back in store credit for PAC to spend. Was going to be December 1, but that conflicts with Armstrong Light Up. Hot Chocolate Day: Friday, October 27. Helpers will be needed. Teachers' Wish List: Jodi van der Meer gave us a list of the things the teachers would like to have funding for. Most of the items would benefit the entire school but a few were classroom specific. From this list, priorities were discussed and funding was allotted to some items.	Julie de Boer is waiting to hear back from Western Direct; we will decide at next meeting which fundraisers to run leading up to Christmas. Julie de Boer waiting to confirm prices in order to set costs. Hoping to get samples in time for book fair. Jodi Van van der Meer and Anette Martin to discuss spending options with the librarian. Parents: let Annette Martin know if you are available to help. MOTION to presell movie tickets and hold a raffle for a free family movie by Julie de Boer, seconded by Leanne Krahn. Julie de Boer is going to ask if Dec. 8 is available instead. Parents: let Julie de Boer know if you can help out. MOTION to set aside \$600 from the gaming account towards swim funds by Jocelyn Duncan, seconded by Shannon Saunders. MOTION to use \$2500 from the gaming account for cross country skiing; seconded by Jen Morine.
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	iPads are needed for Coombes' and Larsen's classes. The school would like the PAC to purchase enough snowshoes for one class to use: 28 kids' pairs and two adult pairs. Money from the gaming account can be used for this. The school needs a new office and external sound system, and a new sound system and score clock for the gym. Hot lunch: almost all prices have gone up, so profit margins have gone down.	MOTION to use \$1400 from the gaming account for gynamstics by Leanne Krahm; seconded by Sarah Munro. MOTION to use \$300 from the gaming account for dance; seconded by Amanda Shaw. MOTION to use \$1500 from the gaming account for a classroom field trip budget of \$100 per class by Jocelyn Duncan; seconded by Jen Morine. MOTION to use \$1800 from the general account for teacher discretionary funds by Shannon Saunders; seconded by Amanda Shaw. MOTION to use \$1000 from the general account for two iPads by Jocelyn Duncan; seconded by Shannon Saunders. Leanne Krahm to buy one pair of kid's snowshoes from Costco and test them for ease of taking on and off. Sarah Munro to call Len Wood, PVSS, and Monashee Outdoors to investigate brand names and cost. Jodi to get breakdown of costs. Table further spending until we have more details about prices. No action being taken right now, but prices will probably be raised in the future.
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6. New Business	LRT request: adapted swing. Cost estimated to be \$800-\$1200. Mini volleyball wants to run their funds through the PAC again this year. Babysitters: Taylia, Haylie, Cassidy	MOTION to use \$1300 from the gaming account for adapted swing by Leanne Krahn; seconded by Sarah Munro. MOTION to run afterschool volleyball funds through PAC by Jocelyn Duncan; seconded by Jen Morine. MOTION that we pay \$10 to each babysitter by Julie de Boer; seconded by Sarah Munro.
7. Next Meeting	November 15, 2017	
8. Close	Meeting adjourned at 7:48 p.m.	