

HPE PAC Meeting Minutes Wednesday October 11, 2023

1. **Approval of September Minutes** as read by Brittany Gee (1st Julie, 2nd Brittany, motion passed)
 2. **Principal's Report** – *Vice Principal Mr. Ward*
 - a. **Parent Conferences:** There will be a new system for registering for conferences this year. An email will be sent home with the schedule link. There may have already been an email sent out by mistake. Link will be sent out on the 16 th. Conferences are on Thursday, October 26 th.
 - b. **Staffing:** Ms. Gordon will be going on maternity leave at the end of the month. Mr. Byrnes will be back in January. Trina Sene was hired for our vacant .4 LRT position.
 - c. **Pictures Reminder:** The school picture date has been scheduled for Thursday, Oct. 19 th. Retakes are scheduled for Tuesday, November 7 th . Class pictures will once again be scheduled for the Spring.
 - d. **Remembrance Day:** This year, our Remembrance Day celebration will be held on November 9 th at 8:30. Shawn Coady from the Legion will be leading the assembly.
 - e. **Winter Rec:** We have limited skating days this year, so classes won't be going more than 3 times each. K's will not be participating. Grade 5's will once again be headed to Silver Star for three visits. More info coming soon.
 - f. **Grade 5 Hoodies:** In the process of sizing students. Navy blue with yellow logo this year. In the past, PAC has contributed some funds towards this and we are wondering if that is going to be the case again this year.
 - g. **School Swag Store:** Coming by the end of the month and families can order online once the online store is set up; a link will be sent.
 3. **Treasurer's Report** – *Amanda Shaw*
 - a. **General Account:** \$46,526.77 (adjusted \$29,534.94)
 - i. Funds Withheld - \$7,000 for Askews Gift Cards,
- \$7,000 for concrete slabs.
 - ii. Cheques Pending - \$2991.83 JJ's Pizza Plus
 - b. **Gaming Account:** \$11,161.68
 - i. Gaming grant - \$6,480.00
 - ii. Funds Withheld – currently no funds withheld.
- Motion to accept the Treasurer's Report as presented (1st Julie, 2nd Stephannie, motion passed)
4. **Subcommittee Reports**
 - a. **Hot Lunch** - *Brittany Gee*
 - i. Ordering for fall session is closed.

- ii. The first SouperMeals day was October 4th and it went well. The soup arrived a bit late which resulted in a very rushed service, but we managed to serve all the kids before the recess bell.
- iii. We have had lots of volunteers for soup days come forward in the last week.
- iv. Require 12 people to serve soup, extra help in the younger classrooms is also beneficial and can be organized by the teacher or by PAC having extra volunteers to go to and stay in the classes.
- v. Appears that still require 1 more volunteer for each day, possibly 2 on November 1.
 - 1. Contact Brittany Gee or PAC if interested in volunteering.
- vi. Leadership kids, 1-2 per class to help.
- vii. Question? Can the classes get hot lunch distribution reports ahead of time? Can make a copy and hand out to classes the morning of.
- viii. Soup leftovers? Some went to families in need. Could freeze some in containers for kids on other days that need a lunch.
- ix. Discussed putting some bowls of fruit on the classes for leftover apples.

b. **Askews** – *Amanda Shaw*

- i. Amanda is still selling Askews cards, please contact Amanda to purchase.
- ii. Order form is available for parents to get bulk orders of cards.
 - 1. Will be sent home in November.
 - 2. Mr. Ward can send out a link on website for Askews cards with a printable document.

c. **Scholastics** - *Annette Martin*

- i. Book Fair set up November 17, runs November 20-23.

5. Fundraisers

a. **Past**

- i. Davison Orchard: \$852

b. **Upcoming**

- i. DFS: catalogue being sent home- wrapping paper, cards, gift cards.

6. New Business

a. **2022/2023 Budget**

- i. Fundraising goals: Anything want to put money towards?
 - 1. No new goals at this time.

b. **Teachers Wish List**

- i. Mr. Ward: over the ear headphones (\$160) and water bottle holders to attach to the desks (60).

Motion for \$160 for headphones and \$60 for water bottle holders –
1st Julie, 2nd Kim, motion passed

- ii. Sandberg/ Kindergarten teachers: winter rec outings for the 3 K classrooms (bowling, jungle mania).
Motion to pay \$1200 for bowling and Jungle Mania, including bussing. From gaming account. – 1st Julie, 2nd Stephannie, motion passed.
- iii. Winter Rec busing for grade 5: \$2000 from gaming account.
Motion to pay \$2000. 1st Julie, 2nd Brittany, motion passed.
- iv. Grade 5 hoodies: half up to \$1500.
Motion to pay up to \$1500 out of gaming – 1st Julie, 2nd Amanda, motion passed.

c. **Gaming Account** - how should we spend the remaining money?

- i. Ideas: Tubing, possibly get a school rate?
- ii. Tabled

d. **Fundraising Ideas** - *Group brainstorming*

- i. Purdy's: Christmas. No minimum and the more we sell the higher percentage we get back.
- ii. World's Finest:
 - 1. Will look into it as an option.
- iii. Winter gear swap: Donate used winter gear, get what need if something available. Not a fundraiser. No cost. Maybe just a rack in the school with donated good condition gear, not an event?
 - 1. Tabled.
- iv. Winter Carnival: Jan/Feb. Family event, cake/ cupcake walk, games, bouncy castle. In contact with other schools that have done it to get ideas of how run. Maybe in gym or Hassen.
 - 1. Tabled
- v. School Dance/ Sock Hop
- vi. Movie night at IPE Horticultural building with Chamber of Commerce. Entry by donation. Popcorn and baking for sale. Bring chairs or blankets. Donations from businesses for door prizes.
- vii. Bake Sale
- viii. Carnations on Valentines Day
- ix. Mom's Pantry: Didn't do great last year. Requires minimum of \$4000 to get free shipping.
 - 1. Not interested in doing again
- x. Snow Cap (Armstrong based): pizza, cookie dough.
- xi. Western Direct

e. **PAC Info Board**

- i. Will be set up outside of the staff room or Mr. Ward's window. Will post current events, hot lunch days, volunteer opportunities, fundraisers, contact info, etc.

Babysitters: Emily, Lewi, Nolan.

Next Meeting is Wednesday November 8, 2023, time TBD

Meeting Adjourned at 3:40 pm